



# BENTLEY UNIVERSITY

## Human Resources

### Summer, Holiday, and Winter Recess Schedule 2024 - 2025

#### **Summer Schedule 2024:**

##### **Monday to Thursday, 8:00 a.m. to 5:30 p.m. with a 45-minute lunch break.**

Following commencement, Bentley will adopt its summer schedule for most employees. The four-day compressed workweek will begin the week of May 20, 2024, and continue through Friday, August 9, 2024. The summer schedule may vary depending on individual departmental needs. The compressed workweek is meant to be flexible so there could be different schedules for departments that need to provide coverage and services on Fridays during the summer.

#### **Holiday and Winter Recess Schedule for Academic Year 2024 – 2025:**

Independence Day	Thursday, July 4, 2024
Labor Day	Monday, September 2, 2024
Columbus/Indigenous Peoples Day	Monday, October 14, 2024
Day before Thanksgiving	Wednesday, November 27, 2024
Thanksgiving Day	Thursday, November 28, 2024
Day after Thanksgiving	Friday, November 29, 2024
Winter Recess	Monday, December 23, 2024 to Friday, January 3, 2025
Christmas Day	Wednesday, December 25, 2024
New Year's Day	Wednesday, January 1, 2025
Martin Luther King Day	Monday, January 20, 2025
Patriots' Day	Monday, April 21, 2025
Memorial Day	Monday, May 26, 2025
Juneteenth	Thursday, June 19, 2025

Full-time, non-union employees also receive [Personal Time](#) that can be taken at the employee's discretion (with manager's approval) during the Academic Year.

**\* For union employees, the holiday and vacation provisions in the union contracts apply.**

*Please consult the detailed [Academic Calendar](#) on Bentley's website for key academic dates as well as other campus events.*